

E-Mentoring

Mentee Agreement

When you join E-Mentoring, we want you to have fun and learn from your Mentor. We also want to help you to act safely and responsibly, which is why we've made this document. Below is an outline of what is expected of you when you join the E-Mentoring program, and what you can expect from us in return.

Expectations

By joining the program as a mentee, you are stating that you

- identify as a girl or non-binary youth,
- are 13 years or older, and
- live in the province of British Columbia.

SCHEDULE: The E-Mentoring season schedule for 2017-2018 is as follows:

October 10, 2017	Registration opens. Mentors and mentees sign up for the program.
October 23, 2017	Mentors and mentees receive matches and begin communicating. New mentors and mentees may sign up after this date and will receive matches as soon as possible in the order of which they sign up.
March 1, 2017	Registration closes. New mentor/mentee pairs will not be formed after this date.
April 30, 2018	The 2017-2018 mentoring season ends. Mentor/mentee pairs are dissolved.

COMMITMENT: When you join E-Mentoring, you are making a commitment to communicate with your mentor at least once a week for the duration of the mentoring season, as shown above.

All mentors are volunteers, and it is important to respect their time. If you are not available to communicate with your mentor for a week, you will let them know ahead of time. If you will not be available to communicate with your mentor for multiple weeks or have to drop out of the program, contact the E-Mentoring Coordinator.

OTHER EXPECTATIONS:

- You will follow [E-Mentoring's Code of Conduct](#) at all times.
- You will adhere to [Slack's User Terms of Service](#) at all times.
- If you are a minor, your parent/guardian must consent to your participation in the E-Mentoring.

Security and Privacy

COLLECTION OF YOUR INFORMATION: When you use the E-Mentoring system, you will be asked to provide your name, email address, and other biographical information ("Personal Information"). This Personal Information is collected by UBC under the authority of section 26(c) of the British Columbia Freedom of Information and Protection of Privacy Act. UBC will monitor information entered into the system to ensure compliance with our E-Mentoring Code of Conduct. UBC will not use your Personal Information for any other purpose without your consent.

SECURITY OF YOUR INFORMATION: Your Personal Information will be stored on a secure server operated by our service provider, Slack Technologies. By using this service, you are consenting to the storage of your Personal Information outside Canada.

DISCLOSURE OF YOUR INFORMATION: Your Personal Information is considered confidential. It will only be disclosed in the following ways: to your mentor, to your parent/guardian (if they request access), or as otherwise authorized by law.

By clicking "I agree", you signify that you have read the Mentee agreement and understand the E-Mentoring program expectations and requirements. You agree that you meet these requirements and will work to meet these expectations to the best of your ability (this includes giving us correct contact info for your parent/guardian so we can obtain parental consent for you if you are a minor).

