



Activities are organized according to Girl Guides of Canada's Safe Guide. The Safe Guide sets procedures for activity management including supervision, training, equipment and health matters. **A copy of Safe Guide is available from www.GirlGuides.ca.**

If your daughter/ward has any disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.
Unit: West Coast Area Today's Date: March 20, 2017

Activity/event/camp: West Coast Area Guides Explore Engineering Cost (if relevant): **Free**
Include tax (GST or HST)
Responsible Guider: Carell Bell / Hilary Feldman (See contact info below)

Activity Description: *(Guiders – give a brief description of the overall activity, event or camp. Try to “paint a picture” of what it will be like for the girls.)*
Girls will participate in fun and creative engineering activities, meet other Guides from the Area, and talk to current and past women engineering students who will share their experiences.

For overnights, type of accommodation:
 Meeting hall Camp residence Tent Hotel Hostel Other (please list) :N/A

Purpose of Activity: *(Guiders – please provide a brief explanation of how the girls will benefit from participating in the activity.)*
To learn about engineering with hands-on activities with the guidance of professional and future women engineers

Activity Date/Time: From Sat. May 13/17 to N/A Time: Start time 9:30am End time 2 pm # of nights 0

Location: (facility name)	<u>UBC Engineering Design Centre</u>	Contact Number: (in case of emergency)	<u>(604) 970-7451</u>
	<u>2345 East Mall, UBC</u>	<u>Vancouver, BC</u>	<u>V6T 1Z4</u>
	<small>Street Address/PO Box</small>	<small>City/Town</small>	<small>Postal code</small>

Brief description of facility/site: Engineering Building on UBC campus with classrooms and labs

Number of children/youth expected: 90 The minimum supervision ratios will be: 1:10

Supervision will be provided as follows: *(Guiders – please briefly explain how supervision will be managed.)*
Groups will be moving through various hands-on activities with leaders for supervision. eng•cite staff will lead program.

Arrangements for transportation (if applicable):

Time and place of departure: N/A Return: N/A

Mode of transportation: Parents provide their own transportation

Automobile insurance is not provided by Girl Guides of Canada for the owner of the vehicle, even if it is used during a sanctioned event. The registered owner of the vehicle is responsible for maintaining adequate automobile insurance. Any physical damage to the vehicle, or liability resulting from its use during participation in or travel to and from a sanctioned activity is the responsibility of the vehicle owner.

Specific activities will include: <i>(Guiders – please list the different activities the girls will be doing)</i>	Girls will require the following: <i>(Guiders – please attach a kit list if more space is required)</i>
Hands-On Experiments	Money: \$0
Creative Building	Equipment:
Other Engineering Demonstrations	Food:
Lunch	Clothing:
	Other:
	Kit list attached: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



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A detailed itinerary is attached. Yes No

If you require more information please contact:

Guider's name: **Carell Bell**

Guider's name:

Eng•Cite Contact: Natasha Palmer

Phone number: **(604) 970-7451**

Phone number:

E-mail: **programwca@gmail.com**

E-mail:

Natasha.Palmer@ubc.ca

Parents – please retain this sheet for your information!